

To

The Principal
Institute of Hotel Management,
Catering Technology & Applied Nutrition
Veer Surendra Sai Nagar
Bhubaneswar-751007

Sub: Issue of certificate / Mark sheet etc.

Sir,

With due respect and humble submission, I may kindly be issued:-
(Put ✓ mark as per your requirement)

1. Provisional Pass Certificate.
2. Marks statement in support of my passing the
(1st / 2nd / 3rd / 4th / 5th / 6th semester) exam.
3. Statement of Fees for (1st / 2nd / 3rd / 4th / 5th / 6th
semester) for _____
4. Bonafide Certificate for _____
5. Certificate to obtain Pass Port.
6. Any other _____

Yours faithfully,

Name :-
Student ID :-
Year/Class :-
Roll No. :-
NCHMCT Roll No. :-

Date:-

(Monday/Wednesday)